



CD COMMERCIAL PROJECTS PTY LTD
ABN 16 107 387 655 • Builders Licence No. 177618C

New Supplier Information Form

Company name: _____

Trading name: _____

Address: _____

Suburb State Postcode: _____

ABN: _____

ACN: _____

Phone: _____

Fax: _____

Email: _____

Site contact: _____

Site contact phone: _____

Site contact email: _____

Accounts contact: _____

Accounts contact phone: _____

Accounts contact email: _____

Bank account name: _____

BSB code: _____

Bank account number: _____

Email for remittance: _____

Important Information Relating to Invoice Submission

CD Commercial Projects Pty Ltd will only process invoices for payment if the following conditions are met:

- Tax Invoice to be either emailed to: invoices@cdconstruction.com.au
or mailed to: Unit 2, Level 2, 8 Lord Street Botany NSW 2019
No fax copies or emails direct to Project Managers will be accepted
- The Tax Invoice must:
 - be issued to the correct company name i.e. **CD Commercial Projects Pty Ltd**
 - include our project reference number or valid CD order number
- The Tax Invoice must be a Valid Tax invoice as per current Australian Taxation Office Legislation
<https://www.ato.gov.au/business/bus/how-to-set-out-tax-invoices-and-invoices/>

Office use:

Trade		ABN check		ACN check		Entered	
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